

UAT guide for teams & human users

Slug: uat | Category: other

Summary

Self-train for UAT: Analysts lead Data/System/User/Security/App testers. Humans test profile & business features. Quizzes, sign-off, backup-before-promote. Open </businesssite/uat/help> and </businesssite/uat/train>.

Guide

Why UAT is critical (and rewarding)

Every solid test reduces operating cost (less firefighting), unlocks growth (safe features for customers), and lets people earn continuously (support shifts, 3% trading, business digitisation). UAT is not bureaucracy - it is how BusinessSite stays trustworthy.

Golden rule: nothing reaches PROD without documented steps, critical Pass sessions, required sign-offs, and an automatic PROD backup before QA?PROD sync.

Who participates (5 teams + humans)

Analysts lead as test managers and lead testers. They coach:

- Data - records, reports, migrations, cost numbers
- System - instances, gate runner, backup/restore path
- User - registration, chat, profile, internal login
- Security - portal vs internal, owner claims docs, ACL
- App - web UX, mobile hubs TA5/RC1, media, QR link

Human users test their own profile and businesses/services (eShop, co-hosted like Colourcraft Auto).

Analyst playbook

- Create a UAT Release (backend: BusinessSite ? UAT Testing ? Releases).
- Add Features + steps (instructions, test data, expected, critical flag, modules).
- Release for UAT - notify testers (chat / core projects).
- Coach sessions; watch Timeline history (immutable).
- Collect sign-offs (key user + final; optional technical).
- When gates green: Promote to PROD (backup then sync) ? Refresh promote status.

Tester playbook (all layers)

- Open QA / web </businesssite/uat>.
- Self-train: </businesssite/uat/train> (quizzes).
- Start feature or release session ? mark every step Pass/Fail + notes.
- Submit results. Critical Fail ? Analyst task; re-test after fix.

Human profile & business testing

BusinessSite User Guide

- Profile: sector, role, mother tongue, photo, internal user works for chat.
- Business/eShop: shop name (not personal name), mall vs domain, products, payments.
- Owner claim: join business Colourcraft Auto as owner (docs + admin).

Self-train & quizzes

Complete quizzes on /businesssite/uat/train. Pass ?70% to earn badges.

Say guide uat or uat help in chat anytime.

Chat commands

uat help · uat training · guide uat · start training uat · /businesssite/uat · /businesssite/uat/help · /businesssite/uat/train

Exit multi-step flows

Say STOP or CANCEL or EXIT at any time. Say CONTINUE to stay in the current wizard.

How-to videos

Homepage reel: <https://businesssite.online/businesssite#how-to-register>

Chat: say "how-to videos" or "guide uat"